

Schedule of Executive Decisions

Wyre Borough Council's Schedule of Executive Decisions lists the "**key decisions**" that we expect the Council's Executive (the Cabinet and individual Portfolio Holders) to take over the coming months and any decisions that they will take **in private** because they will be discussing **confidential** or **exempt information**.

Details of all such decisions are published on the Schedule at least 28 days before the decision is due to be taken, as required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Where it is not possible to give 28 days' notice of a key decision that is to be made or a decision that must be taken in private, Cabinet or the Portfolio Holder will publish the reason(s) why.

In the spirit of open government, we may also include other upcoming executive decisions that do not require 28 days' notice in this Schedule.

If you want further details about any of the impending executive decisions or if you wish to make representations to the decision maker before the decision is taken, you will find the name and details of the council officer that you need to contact in the right-hand column.

What is a "key decision"?

A key decision is an executive decision that is likely to result in "*significant expenditure or savings in relation to the council's budget for the service or function to which the decision relates*" ("significant" has been defined as £100,000 or more) and/or likely to be "*significant in terms of its effects on communities living or working in an area comprising of two or more wards of the borough*".

What is confidential or exempt information?

Confidential information is any information that the council is *not permitted* to disclose to the public for legal reasons.

Exempt information includes things like information about a person or information that could reveal an individual's identity. It can also include details of consultations or negotiations that relate to labour relations and information connected with the prevention and detection of crime. All the different categories of exempt information are described in Part 4.02 of the council's Constitution and Cabinet *may decide* to exclude the public from meetings if it is likely that exempt information would be disclosed.

For any other information about the Schedule of Decisions or to make representations for a decision that we anticipate will be taken in private to be considered in public, e-mail democratic.services@wyre.gov.uk or write to Democratic Services, Civic Centre, Breck Road, Poulton-Le-Fylde FY6 7PU.

The members of the Cabinet and their portfolios are

Cllr David Henderson *Leader of the Council*

Cllr Michael Vincent *Resources and Deputy Leader*

Cllr Roger Berry *Neighbourhood Services and Community Safety*

Cllr Lynn Bowen *Leisure, Health and Community Engagement*

Cllr Simon Bridge *Street Scene, Parks and Open Spaces*

Cllr Alice Collinson *Planning Policy and Economic Development*

The areas of responsibility within each portfolio at the date of publication are listed in full in Part 3.03 of the council's Constitution

Cabinet decisions						
Subject	Decision needed	Expected date of decision	Proposed consultation	Open/ exempt?	First placed on schedule	Contact officer
The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020	To adopt the enforcement powers in the Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020 and to update the Housing and Planning Act Enforcement Powers Policy to incorporate the regulations.	19 Oct 2022	N/A	Open	2 August 2022	David McArthur Private Sector Housing and Housing Options Manager Tel: 01253 887434 Email: david.mcarthur@wyre.gov.uk
Potential changes to the Localised Council Tax Support Scheme in order to provide additional financial support to those on the lowest incomes	To request permission to consult on potential changes to the council tax support scheme.	19 Oct 2022	None	Open	9 September 2022	Peter Mason Head of Contact Centre Tel: 01253 887530 Email: peter.mason@wyre.gov.uk
Medium Term Financial Plan (annual report)	To consider the council's Medium Term Financial Plan for the next 3 years.	19 Oct 2022	None	Open	5 December 2019	Clare James Corporate Director Resources and Section 151 Officer Tel: 01253 887308 Email: clare.james@wyre.gov.uk

Capital Programme Review and Monitoring Report (mid year annual report)	To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme.	19 Oct 2022	None	Open	16 January 2020	Clare James Corporate Director Resources and Section 151 Officer Tel: 01253 887308 Email: clare.james@wyre.gov.uk
Fleetwood Market Hall Project: Repairs and Decarbonisation Works	Approval for works at Fleetwood Market and £1,610,146 be added to capital programme to deliver the scheme.	30 Nov 2022	None	Open	9 September 2022	Julie Burke Senior Project Manager Tel: TBC Email: julie.burke@wyre.gov.uk
Cost Profiles – benchmarking results (annual report)	To consider the findings of the annual benchmarking study.	30 Nov 2022	None	Open	5 December 2019	Clare James Corporate Director Resources and Section 151 Officer Tel: 01253 887308 Email: clare.james@wyre.gov.uk
Fleetwood Town Centre Regeneration Framework	Adoption of the Fleetwood Town Centre Regeneration Framework.	Not before 30th Nov 2022	The report is the culmination of a process of public and stakeholder engagement.	Open	2 August 2022	Mark Fenton Parks & Open Spaces Manager Tel: 01253 887612 Email: mark.fenton@wyre.gov.uk
Authorities Monitoring Report (annual report)	To approve the Authorities Monitoring Report.	11 Jan 2023	None	Open	29 October 2021	George Briscoe Monitoring and Research Technical Officer Tel: 01253 887302 Email: george.briscoe@wyre.gov.uk
Upgrade to CCTV network	To allow consideration of the options available to upgrade the Council's town centre CCTV network.	Before 11 Jan 2023	None	Open	27 May 2022	Corinne Mason Manager of Environmental Protection and Community Safety Tel: 01253 887207 Email: corinne.mason@wyre.gov.uk

Youth Anti-Social Behaviour in Wyre Task Group final report	To report the work of the task group to Cabinet.	11 Jan 2023	Overview and Scrutiny Committee	Open	9 September 2022	Marianne Unwin Democratic Services Officer Tel: 01253 887326 Email: marianne.unwin@wyre.gov.uk
Capital Programme Review and Monitoring Report (third quarter) (annual report)	To consider the summary of the spending officers' review of the Capital Budget and its impact on the Capital Programme.	11 Jan 2023	None	Open	29 October 2021	Clare James Corporate Director Resources and Section 151 Officer Tel: 01253 887308 Email: clare.james@wyre.gov.uk
Revenue Budget, Council Tax and Capital Estimates (annual report)	Confirmation of the Revenue Budget, Council Tax, Revised Capital Budget 2021/22 and Capital Programme 2022/23 onwards.	15 Feb 2023	None	Open	25 February 2022	Veronica Wilson Head of Finance Tel: 01253 887311 Email: veronica.wilson@wyre.gov.uk
Treasury Management Policy Statement and Practices, Treasury Management and Annual Investment Strategy, Minimum Revenue Provision Policy Statement and Capital Strategy 2022/23	To approve the policy statements and agree the strategy.	22 Mar 2023	None	Open	31 March 2022	Ben Ralphs Principle Accountant Tel: 01253 887317 Email: ben.ralphs@wyre.gov.uk

Asset Disposals (ad hoc reports)	To agree the declaration of assets as surplus to requirements, maximise commercial opportunities and improve the return from all our assets	Before 31 Dec 2030	None	Open	5 December 2019	Marianne Hesketh Corporate Director Communities Tel: 01253 887350 Email: marianne.hesketh@wyre.gov.uk
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Decisions to be taken by more than one portfolio holder

Subject	Decision needed	Expected date of decision	Proposed consultation	Open/exempt?	First placed on schedule	Contact officer
Fees and charges (annual report)	To determine charges or fees for any relevant services operated within the portfolio	Before 31 Dec 2030	Overview and Scrutiny Committee	Open	10 May 2018	Clare James Corporate Director Resources and Section 151 Officer Tel: 01253 887308 Email: clare.james@wyre.gov.uk

Individual Portfolio Holder decisions

Subject	Decision needed	Expected date of decision	Proposed consultation	Open/exempt?	First placed on schedule	Contact officer
Relocation of Garstang tourist information service to Garstang Library	Approval to relocate the council's Garstang tourist information service from the current Visit Garstang Centre to within Garstang Library.	15 Sep 2022	None	Open	9 September 2022	Emma Lyons Communications and Marketing Lead Tel: 01253 887479 Email: emma.lyons@wyre.gov.uk

Car Parking Enforcement and Cash Collection	Wyre Council is a member of Chipside Lancashire, a group consisting most of the local authorities in Lancashire for enforcement of car parking and cash collection. The group is looking to retender the contract from 4 October 2022 for two years.	Before 30 Sep 2022	None	Open	27 May 2022	Paul Long Senior Engineer Tel: 01253 887271 Email: paul.long@wyre.gov.uk
Support Funding for George Williams House, Fleetwood	To contribute to funding to maintain the housing scheme	Before 30 Sep 2022	None	Open	25 February 2022	David McArthur Private Sector Housing and Housing Options Manager Tel: 01253 887434 Email: david.mcarthur@wyre.gov.uk
Cash Receipting System Phase 2 Upgrade	To seek approval for phase 2 elements referred to in the 2018 report.	Before 30 Sep 2022	None	Open	15 February 2019	Veronica Wilson Head of Finance Tel: 01253 887311 Email: veronica.wilson@wyre.gov.uk
ICT Cyber Resilience and Disaster Recovery measures	To approve Cyber Resilience and Disaster Recovery measures.	Before 30 Nov 2022		Open	9 September 2022	Peter Mason Head of Contact Centre Tel: 01253 887530 Email: peter.mason@wyre.gov.uk
Write Offs - Irrecoverable Debts (annual / ad hoc reports)	To report Council Tax, Non-Domestic Rate (NDR), Housing Benefit overpayments & sundry debtor write-offs.	Before 31 Dec 2030	None	Open	31 March 2022	Andrew Robinson Compliance Manager Tel: 01253 887536 Email: andrew.robinson@wyre.gov.uk
Repairs to various buildings (ad hoc reports)	To approve the costs of urgent repairs to various buildings funded from the capital receipts.	Before 31 Dec 2030	As appropriate	Open	23 October 2019	Mark Billington Corporate Director Environment Tel: 01253 887456 Email: mark.billington@wyre.gov.uk

Asset Disposals (ad hoc reports)	To declare assets as surplus to requirements, maximise commercial opportunities and improve the return from all our assets	Before 31 Dec 2030	None	Open	5 December 2019	Marianne Hesketh Corporate Director Communities Tel: 01253 887350 Email: marianne.hesketh@wyre.gov.uk
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Decisions by Council Officers

Subject	Decision needed	Expected date of decision	Proposed consultation	Open/exempt?	First placed on schedule	Contact officer
Property Investments (ad hoc reports)	To approve investment in commercial properties up to £1,000,000 in consultation with the Resources Portfolio Holder and to make recommendations for any commercial property investments over £1,000,000 to Cabinet.	Before 31 Dec 2030	As appropriate	Part exempt	8 November 2019	Bernard Donnelly Senior Estates Surveyor Tel: 01253 887219 Email: Bernard.Donnelly@wyre.gov.uk